



**Mt. Olive Lutheran Church and Preschool**  
**14280 Poway Road**  
**Poway, California 92064**  
**(858) 679-8169**

*Rev. Kenneth Roberts -Pastor*  
*Tina Higley - Director*

*Church Office : 748-3871*  
*Preschool Office: 679-8169*

## **Procedures for Aggressive Behavior At Mt. Olive Church and Preschool**

According to the Mt. Olive Lutheran Church and Preschool Handbook, "Services may be discontinued if the Preschool is unable to meet the needs of the child or the parent."

Behaviors that are determined by the teacher and Director to be a safety threat will result in the following action:

1. The teacher completes an incident report, discusses the behavior with the parents and has the parent sign the incident report.
2. The teacher submits the incident report to the Director.
3. The teacher will encourage the child to develop problem solving and social skills.
4. After the second incident report, the parent meets with the Director to discuss the child's behavior and possible solutions. The parent is notified at the meeting that a third incident report may result in removal of the child from the Preschool for a day or longer.
5. After the third incident report within four week period, the child may be removed from the Preschool for a day or longer, depending on the severity of the incident.
6. The teacher and the parent will continue working together on strategies to help the child develop appropriate conduct at the Preschool.

Behaviors that are determined by the teacher to constitute an immediate safety threat will result in the immediate notification to the parent and removal of the child for a day or longer.

I am aware of the procedures for aggressive behavior at the Preschool

---

Parent's Signature

Date